

User Terms and Conditions for ERP System

1. Acceptance of Terms:

By accessing and using the FCBL Enterprise Resource Planning (ERP) system ("the System"), you agree to comply with and be bound by these User Terms and Conditions. If you do not agree with these terms, please refrain from using the System.

2. User Access and Account:

- a. You are responsible for maintaining the confidentiality and security of your login credentials for the System.
- b. You agree not to share your login information or allow unauthorized access to your account.
- c. You are solely responsible for any activity that occurs under your account.

3. Use of the System:

- a. You may use the System solely for authorized business purposes.
- b. You agree not to engage in any unlawful, harmful, or malicious activities while using the System.
- c. You agree not to engage in any form of coercion or bribery with the system administrator in an attempt to manipulate data.

4. Data and Content

- a. You retain ownership of any data or content you input into the System.
- b. The System administrator may access your data for system maintenance, support, and security purposes only.

5. Data Correction:

- a. In adherence to our policy, data correction is expected to be finalized within 24 hours from the moment of its creation; failure to meet this timeframe necessitates the submission of the correction form
- b. Users are required to refrain from instructing fellow staff members to contact the ICT division on your behalf for any data corrections. Additionally, they are prohibited from initiating calls to the ICT division on behalf of others under any circumstances.

6. Privacy and Data Security:

- a. The System administrator will take reasonable measures to protect the security and privacy of your data.
- b. You acknowledge and agree that no system can be entirely secure, and the System provider is not liable for data breaches beyond their control.

7. Support and Maintenance:

The System administrator will provide reasonable support and maintenance for the System.

8. Liability and Indemnity:

- a. The System administrator is not liable for any indirect, incidental, or consequential damages arising from the use of the System.
- b. You agree to indemnify and hold the System administrator harmless from any claims or damages resulting from your use of the System.

9. Amendments:

These terms may be updated from time to time. Users will be notified of any changes, and continued use of the System implies acceptance of the updated terms.

10. Entire Agreement:

These terms constitute the entire agreement between you and the System administrator regarding the use of the System.

By using the ERP System, you acknowledge that you have read, understood, and agreed to these User Terms and Conditions. If you have any questions or concerns, please contact @ drukfood@fcb.lbt.